

**MINUTES OF THE REGULAR COMMISSION MEETING  
OF THE SAN JOAQUIN TRIBUTARIES AUTHORITY**

Turlock, California  
12 May 2025

The Commission Meeting of the San Joaquin Tributaries Authority was called to order at 10:00 a.m. in regular session on the 12<sup>th</sup> day of May, 2025, conducted in-person from the Turlock Irrigation District located at 333 E. Canal Drive, Turlock, CA and via Zoom Webinar.

Present were the following representatives of the member agencies:

Michael Frantz – Turlock Irrigation District  
Kate Stacy – City and County of San Francisco  
Mike Weststeyn – South San Joaquin Irrigation District  
Robert Frobose – Modesto Irrigation District, Vice Chair

**PUBLIC COMMENT**

There were no comments from the public.

**MOTION APPROVING COMMISSION MEETING MINUTES**

Moved by Commissioner Frantz, seconded by Commissioner Stacy, that the minutes of the regular meeting of February 10, 2025, be approved as presented.

All voted in favor with none opposed. The Vice Chair declared the motion carried.

**MOTION APPROVING TREASURER'S REPORT**

SJTA Treasurer Ashley Millsap presented the Treasurer's Report with activity through April 30, 2025, including interest earned on the money market account, total expenditures, and cash reconciliations for the money market and checking accounts.

Commissioner Frantz commented about the positive benefits of the interest earned on the money market account.

Moved by Alternate Commissioner Weststeyn, seconded by Commissioner Stacy, that the Treasurer's Report through April 30, 2025, be approved as presented.

All voted in favor with none opposed. The Vice Chair declared the motion carried.

**RESOLUTION NO. 2025-02**

**RESOLUTION TO AUTHORIZE APPROVALS FOR PAYMENT OF INVOICES AND  
ISSUE CONTRACTS**

SJTA Executive Director Andree Lee presented an overview of the proposed resolution to

authorize approvals for payment of invoices and issuance of contracts, noted the goal of these protocols is to provide transparency in SJTA business activities, maintain oversight for use of public funds, and enable efficient operations in between Commission meetings, and reviewed the proposed payment and contracting authorities.

Commissioners, Ms. Lee, and Legal Counsel Art Godwin discussed details of the resolution related to references of EKI Environment & Water, Inc., parameters of payment authorities for the Executive Director and General Managers, and the importance of this plan for efficient administration.

Hearing no further comments, the Commission took the following action:

Moved by Commissioner Frantz, seconded by Commissioner Stacy, that the resolution authorizing the Executive Director of the SJTA and General Managers of the SJTA Member Agencies to Approve Payments and Issue Contracts be approved as presented.

Upon roll call the following vote was had:

Ayes:	Commissioner Frantz, Commissioner Stacy, Alternate Commissioner Weststeyn, and Commissioner Frobose
Noes:	None
Absent:	None

All voted in favor with none opposed. The Vice Chair declared the resolution adopted.

### **MOTION TO APPROVE THE 2025 WORK PLAN**

SJTA Executive Director Andree Lee presented an overview of the proposed work plan, outlining the development process from November 2024 through May 2025 and highlighting work plan actions aligned with strategic goals, categorized by status or priority, and can be completed with the existing 2025 budget. Ms. Lee noted all but one of the high priority actions can be completed within the existing budget except for the implementation of the Strategic Communications Program. She recommended Commission approval of the 2025 work plan and requested direction to continue developing the Strategic Communications Program with plans to convene a future special meeting to consider a potential budget amendment for this action. Additionally, Ms. Lee stated she would return to the Commission in November to review work plan actions for potential consideration as part of the 2026 work plan and budget.

Commissioners and Ms. Lee discussed coordination with any outside consultants regarding “Tell the Story” related actions, updates on the branding contract and RFP for website development, and decision points to be made regarding the desired depth of the website built out.

Hearing no further comments, the Commission took the following action:

Moved by Commissioner Stacy, seconded by Commissioner Weststeyn, that the 2025 Work Plan be approved as presented.

All voted in favor with none opposed. The Vice Chair declared the motion carried.

## **EXECUTIVE DIRECTOR REPORT**

SJTA Executive Director Andree Lee provided an update regarding continued discussions with Merced Irrigation District about the possibility of reengaging with SJTA.

### **MOTION ADJOURNING TO CLOSED SESSION**

Moved by Commissioner Frantz, seconded by Commissioner Stacy, that the Commission meeting be adjourned to closed session at 10:25 a.m.:

- A. Conference with Legal Counsel – Existing Litigation**  
California Government Code Section 54956.9  
San Joaquin Tributaries Authority, et al vs. California State Water Resources Control Board  
Tuolumne County Superior Court – Case Number CV62094  
Judicial Council Coordinated Proceeding No.5013  
- Valerie Kincaid, Legal Counsel
- B. Conference with Legal Counsel – Existing Litigation**  
California Government Code Section 54956.9  
San Joaquin Tributaries Authority vs. California State Water Resources Control Board  
Fresno County Superior Court – Case No. 21CECG02632  
- Valerie Kincaid, Legal Counsel
- C. Conference with Legal Counsel – Existing Litigation**  
California Government Code Section 54956.9  
San Joaquin Tributaries Authority, et al vs. California State Water Resources Control Board  
Court of Appeals 6<sup>th</sup> District – Case No. H047270  
Consideration of Settlement Proposal  
- Valerie Kincaid, Legal Counsel
- D. Conference with Legal Counsel – Existing Litigation**  
California Government Code Section 54956.9  
San Joaquin Tributaries Authority, et al vs. California State Water Resources Control Board  
Fresno County Superior Court – Case No. 23CECG04201  
- Valerie Kincaid, Legal Counsel
- E. Conference with Legal Counsel – Anticipated Litigation**  
California Government Code Section 54956.9(d)(2)-(3)  
Anticipated Litigation – one potential case  
Potential future State Water Board Action  
- Valerie Kincaid, Legal Counsel

All voted in favor with none opposed. The Vice Chair declared the motion carried.

## **RECONVENE – OPEN SESSION**

The Commission meeting was reconvened at 11:30 a.m. in open session with all Commissioners present as per the previous open session.

## **REPORT OF ANY ACTION TAKEN IN CLOSED SESSION**

At the request of Vice Chair Frobose, Legal Counsel Valerie Kincaid announced there were no reportable action items to report from closed session.

## **MATTERS TOO LATE FOR THE AGENDA**

There were none.

## **FUTURE MEETING**

The next regular meeting is scheduled for Monday, August 11, 2025 at 10:00 a.m.

## **ADJOURNMENT**

There being no further business, moved by Commissioner Frantz, seconded by Commissioner Stacy, that the meeting be adjourned at 11:30 a.m.

All voted in favor with none opposed. The motion was carried.

\_\_\_\_\_*Jennifer Land*

Secretary to the Commission of the  
SAN JOAQUIN TRIBUTARIES AUTHORITY